

CORPORATE SERVICES AND COMPLIANCE - SPECIALISED TECHNICAL SERVICES - FACILITIES

SERVICES RENDERED	UNIT	REMARKS	2015/16 Recalculated excl. VAT	2015/16 R incl. VAT	VAT Yes/No	2016/17 Recalculated excl. VAT	2016/17 R incl. VAT
PARKING: CIVIC CENTRE							
Under cover parking - Motor Vehicles							
Casual - Matinee & Evenings							
- Artscape patrons	per vehicle		16.67	19.00	y	17.54	20.00
- Artscape patrons - (Senior Citizens)	per vehicle		9.65	11.00	y	10.53	12.00
HIRE OF HALLS							
ALPHEN CENTRE (H)	Category D						
Hall							
Mondays to Thursdays:							
Commercial:	per hour		128.07	146.00	y	135.96	155.00
Private:	per hour		73.68	84.00	y	78.07	89.00
Community / Charity:	per hour		29.82	34.00	y	31.58	36.00
Fridays to Sundays & Public Holidays:							
Commercial:	per hour		166.67	190.00	y	176.32	201.00
Private:	per hour		87.72	100.00	y	92.98	106.00
Community / Charity:	per hour		34.21	39.00	y	35.96	41.00
Refundable Deposit							
Commercial:			996.00		n	1,055.00	
Private:			996.00		n	1,055.00	
Community:			996.00		n	1,055.00	
PODIUM HALL	Category B	Add Hall Tariff					
MAIN HALL							
Mondays to Thursdays:							
Commercial:	per hour	Add Hall Tariff	N/A	N/A	y	260.53	297.00
Private:	per hour	Add Hall Tariff	N/A	N/A	y	182.46	208.00
Community:	per hour	Add Hall Tariff	N/A	N/A	y	92.98	106.00
Fridays to Sundays							
Commercial:	per hour	Add Hall Tariff	N/A	N/A	y	311.40	355.00
Private:	per hour	Add Hall Tariff	N/A	N/A	y	207.89	237.00
Community:	per hour	Add Hall Tariff	N/A	N/A	y	104.39	119.00

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Refundable Deposit							
Commercial:		Add Hall Deposit	N/A	N/A	n	1,713.00	
Private:		Add Hall Deposit	N/A	N/A	n	988.00	
Community:		Add Hall Deposit	N/A	N/A	n	790.00	
BELLVILLE CIVIC							
Mondays to Thursdays							
THEATRE (H)	Category B						
Commercial:	per hour		245.61	280.00	y	260.53	297.00
Private:	per hour		171.93	196.00	y	182.46	208.00
Community:	per hour		87.72	100.00	y	92.98	106.00
Refundable Deposit							
Commercial:			1,618.00		n	1,713.00	
Private:			933.00		n	988.00	
Community:			746.00		n	790.00	
BANQUET HALL (H)	Category C						
Commercial:	per hour		196.49	224.00	y	207.89	237.00
Private:	per hour		118.42	135.00	y	125.44	143.00
Community:	per hour		58.77	67.00	y	62.28	71.00
Refundable Deposit							
Commercial:			1,370.00		n	1,451.00	
Private:			746.00		n	790.00	
Community:			437.00		n	463.00	
LECTURE HALL (H)	Category: Committee Rooms, Activity Rooms and Boardrooms						
Commercial:	per hour		49.12	56.00	y	51.75	59.00
Private:	per hour		38.60	44.00	y	41.23	47.00
Community:	per hour		14.91	17.00	y	15.79	18.00
Refundable Deposit							
Commercial:			499.00		n	528.00	
Private:			437.00		n	463.00	
Community:			373.00		n	395.00	

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CONFERENCE HALL (H)	Category D						
Commercial:	per hour		127.19	145.00	y	135.09	154.00
Private:	per hour		73.68	84.00	y	78.07	89.00
Community:	per hour		29.82	34.00	y	31.58	36.00
Refundable Deposit							
Commercial:			1,299.00		n	1,376.00	
Private:			591.00		n	626.00	
Community:			413.00		n	437.00	
Friday to Sunday							
THEATRE (H)	Category B						
Commercial:	per hour		293.86	335.00	y	311.40	355.00
Private:	per hour		196.49	224.00	y	207.89	237.00
Community:	per hour		98.25	112.00	y	104.39	119.00
Refundable Deposit							
Commercial:			1,618.00		n	1,713.00	
Private:			933.00		n	988.00	
Community:			746.00		n	790.00	
BANQUET HALL (H)	Category C						
Commercial:	per hour		225.44	257.00	y	238.60	272.00
Private:	per hour		136.84	156.00	y	144.74	165.00
Community:	per hour		73.68	84.00	y	78.07	89.00
Refundable Deposit							
Commercial:			1,370.00		n	1,451.00	
Private:			746.00		n	790.00	
Community:			437.00		n	463.00	
LECTURE HALL (H)	Category: Committee Rooms, Activity Rooms and Boardrooms						
Commercial:	per hour		58.77	67.00	y	62.28	71.00
Private:	per hour		49.12	56.00	y	51.75	59.00
Community:	per hour		19.30	22.00	y	20.18	23.00
Refundable Deposit							
Commercial:			499.00		n	528.00	
Private:			437.00		n	463.00	

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Community:	per hour		34.21	39.00	y	35.96	41.00
Refundable Deposit							
Commercial:			1,299.00		n	1,376.00	
Private:			591.00		n	626.00	
Community:			413.00		n	437.00	
<u>PRIVATE</u>							
Individual / Group hiring the premises for the purpose of a celebration/training/providing information for personal, private or non- commercial interest.							
Example: Weddings, dances, concerts, receptions, private functions, fashions/dog/cats/flower shows, Sport Clubs/Schools, Colleges, Cultural Societies/ Associations, Self Defence Classes.							
<u>COMMERCIAL:</u>							
Individuals / Corporate Bodies or any other body hiring the premises for the purpose of retailing/training/providing information for promoting their commercial interest.							
Example: Political parties, Corporate staff functions, Corporate training , Film shoots, Commercial activity etc.							
<u>COMMUNITY/ CHARITY:</u>							
(Rotary Club/Round Table/Garden Club) Hiring the premises for a party/political meeting/welfare type organization with affiliation to National/Provincial or Government Departments responsible for the provision of social/educational functions or to facilitate the well-being of the broader community.							
Example: Blood transfusion services, clinics (medical purposes) sport controlling bodies, SA Police service, Church services.							

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<u>SPECIAL CONDITIONS OF HIRE</u>							
Minimum Charges							
The applicable minimum charges applies to welfare organisations with a valid WO number and non profit organisations.							
Lettings after Midnight							
In the case of letting which continue after midnight the tariff for the period after midnight will be double the hourly rate.							
Letting after the agreed hour							
In the case of letting which continue after the agreed hour the tariff for the period after the agreed hour will be the hourly rate plus 50%.							
Deposits							
Deposit against damages, additional cleaning charges, taxi fares and other extraneous costs.							
Preparation and Dismantling Time							
The lessee is liable to pay the prescribed hourly rate for any time required to prepare or dismantle provided the time does not extend beyond 22H00. Should any additional time after 22 H00 be required the prescribed hourly tariff plus overtime will be required to be paid by the lessee. Should the halls be made available before 10H00 on the day of the lease, the normal hourly tariff will be applicable. The lessee must then however accept the hall in the condition that it is. Should the lessee want to make use of the hall on the day or evening before the day of lease, the hall must be paid for and booked for a minimum amount of 8 hours on the day before the function.							
Refund of Hire Fees							
A full refund to be made in case where written notice of cancellation is received in the office of the City Manager at least 30 days before the date of letting commences.							
Where less than 30 days but more than 13 days notice of cancellation is received, 75% of the total hire fee paid to be refunded.							
Where 13 days or less notice of cancellation is given, no refund to be made.							
Right of Admission							
Where the Hall is leased for a political meeting or any other gathering of whatsoever nature which the general public has been invited to attend, the Lessee shall not refuse admission to the Hall to any person on the grounds of race, sex, creed or denomination.							